Quick Edit

Less Clicking!

Quick Edit allows Instructors to make changes to course content from within the course view instead of navigating through the Course Control Panel to edit content. When an Instructor is viewing the course through the Student course view, they may use this shortcut to edit course content, without having to open the Content Area through the Course Control Panel. Quick Edit controls appear in the navigation bar in each Content Area and any subfolders.

**Step 1:** Enter a Course Content area through the Course Menu (not through the Course Control Panel.)

**Step 2:** Click the **Edit View** link in the upper right corner.

**Step 3:** Start editing!

**Note:** The link appears on every content list page within Content Areas of a course.

The Edit View option changes to **Display View** which allows you to view the material from a student's perspective.