Video Everywhere:

*To use the Video Everywhere feature users will need a YouTube or Google account. If you do not have a YouTube or Gmail account click [here](#) to create an account. By default all YouTube channels will be set to public. If YouTube channels are not made public your students may not be able to view your video.

New for Blackboard Learn is the ability to easily record and share prerecorded messages with your students. Video Everywhere can be used in the following areas of Webcampus: Announcements, Content Areas, Discussion Boards/Forums, as well as any page that utilizes the Visual Text Box editor.

To use the Video Everywhere feature in Webcampus you will first need to navigate to the tool or content area in Webcampus where you will add the video. In this tutorial we will cover how to create an announcement that includes a video introduction to your class.

First click the “Create Announcement” link on the Announcements page (See figure 1).

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**Figure 1:** Click the “Create Announcement” button
Click the required “Subject” field and enter in a subject for the announcement (See figure 2).

![Figure 2: Entering a Subject](image)

By default, the Video Everywhere option will not be displayed in the Visual Text Box Editor. Click the “Show More” icon to display all the options for the VTBE (See figure 3).

![Figure 3: Expanding the VTBE](image)

The first icon in the third row (webcam) is the Record from Webcam option. Click the webcam icon in the expanded menu to begin recording (See figure 4).
The webcam recorder window will appear. This is where you will need either a YouTube or Gmail account to use the Video Everywhere option. Click the “**Sign In to YouTube**” link to sign in to your YouTube account (See figure 5).

![Figure 4: Clicking the Webcam option](Image)

![Figure 5: Clicking the Sign In to YouTube option](Image)
After clicking the Sign In to YouTube link, the Google Accounts menu will appear. Enter your login information to the Email and Password fields, then click the “Sign In” button. You will then be taken to a window where you will need to grant access for Webcampus to YouTube. Click the “Grant access” button (See figure 6).

![Figure 6: Clicking the Grant access option](image)

You may receive a message from Adobe Flash Player Settings asking you to allow access to your webcam. Click the “Allow” radio button, then click the “Close” button (See figure 7).

![Figure 7: Clicking the Allow option then the Close button](image)
It will now be possible to capture your lecture by clicking the “Start recording” button on the Webcam Recorder menu (See Figure 8).

![Figure 8: Clicking the Start recording button](image)

A new window will appear asking you to confirm that you want to allow Webcampus to access your webcam. Click the “OK” button. To stop recording to YouTube and upload the video, click the “Stop recording” button (See figure 9).

![Figure 9: Clicking the Stop recording button](image)
Next click the “Upload” button in the Webcam Recorder menu (See figure 10).

![Figure 10: Clicking the Upload option](image)

To finalize the insertion of your video into the VTBE click the “Insert” button. A yellow place holder will now be displayed in the VTBE. Click the “Submit” button as the final step to include your video in the announcement.